

Maidwell with Draughton Parish Council
LODER HALL, MAIDWELL

Minutes of the Ordinary Meeting held on 8th Sept 2021

Present: Cllr Calnan (Chair), Hall, Seed, Goddard, Mortimer, Blake

- 44. Apologies for Absence were received:** Cllr Munro, Cllr Parker, Cllr Harris, Cllr Irving-Swift
- 45. Declaration of Personal and Prejudicial Interests** under the Council's Code of Conduct related to business on the agenda – None received.
- 46. Minutes of the Ordinary Meeting held on 14 July 2021.**
A correction was made to the title of the minutes – 'Annual' replaced with 'Ordinary' meeting. The minutes of the meeting held on 14 July 2021 were then approved and signed as correct. Prop: Cllr Mortimer, Sec: Goddard. Unanimous.
- 47. Matters arising from the Minutes of the Meetings held on 14 July 2021**
- a. **(36) Plant a tree for the Jubilee** – Information was circulated ahead of the meeting. The Clerk briefly explained what was available to the council from the Woodland Trust and that a suitable location and permission from the landowner would need to be sought. There was a short discussion between Councillors on the possibility of there being a suitable piece of land located next to the A508. It was unsure who owned the land. Due to the fact the Jubilee celebrations were not being held until next year it was decided to defer the item for discussion until January when more may be known about further village celebrations.
 - b. **(37) Training** – Clerk completed e-learning GDPR training on 11/08/21. Noted.
 - c. **(38) Litter picking** – Clerk contacted Norse for support, no response received. Email correspondence was received from Cllr Parker who agreed to assist in finding a contact at Norse. Cllr Calnan was in correspondence with the local wombles group and Draughton Clubroom and was able to provide additional litter grabbers. It was also reported via Cllr Hall that the group had been able to source binbags.

48. Open Forum – No one in attendance.

49. Speeding Traffic through Maidwell

The Clerk confirmed that the VAT from the purchase of the signs can be reclaimed. The VAT return for 21/22 will not be made until April/May 2022.

The Grant application was submitted to the NRSA Road Safety Community Fund and approved on the 25th August 2021. The Clerk received the remittance advice for the grant, the money arriving in the bank account on 08/09/21.

The signs have been ordered from Coeval. It was advised that it would take approx. 8 weeks from receipt of order for the build process and shipment from the factory to the depot after which they will be scheduled to be installed ASAP.

Steve Barber from Highways updated the Section 50 Highways licence which will be signed and returned by the Clerk ASAP.

Cllr Blake raised concerns on the state of the signage approaching the village from the A14 which need cleaning. The signs were not as visible to passing motorists as they could be. After a short discussion, it was unsure who was responsible for looking after the signs. Cllr Hall agreed that on his rounds with the local community group he would see what needs doing.

Update on Hatchings – The Clerk received email correspondence from Cllr Jonathan Harris after the last meeting and confirmed via Helen Howard, Community Liaison Officer, that no capital budgets had yet been agreed by West Northamptonshire Council. If the Capital Board does agree and funding is successful, a works order is expected to be received in Oct/Nov21. Once received, there may be a further delay until the warmer/dryer weather in the new year.

A further update will be provided at the next meeting in November.

50. Asset Register – Documents were circulated to all Councillors ahead of the meeting. It was agreed there were no changes to be made at present Cllr Calnan queried the spare battery that had been purchased earlier in the year for the VAS. Clerk to check previous year expenditure and confirm whether this purchase may have been for a replacement battery rather than a spare. The Asset Register was approved and signed. Prop. Hall, Sec. Blake. Clerk to publish on the website.

51. Website Accessibility Statement – Documents were circulated to all Councillors ahead of the meeting for comment. Approved and signed. Prop. Seed, Sec. Goddard. Clerk to publish on the website.

52. Financial Regulations – Documents were circulated to all Councillors ahead of the meeting for comment. None received. Approved and signed. Prop. Seed, Sec. Hall. Clerk to publish on the website.

53. Grants Policy – The policy was drafted and presented to all Councillors for comment over email. The final document was circulated to all Councillors ahead of the meeting. Approved and signed. Prop. Mortimer, Sec. Seed. Clerk to publish on the website.

54. Oxford – Cambridge Arc Consultation -

[https://www.gov.uk/government/consultations/creating-a-vision-for-the-oxford-cambridge-arc - Survey/Comments](https://www.gov.uk/government/consultations/creating-a-vision-for-the-oxford-cambridge-arc-Survey/Comments) Closing date **12 Oct 2021**.

Cllr Calnan briefed the council on the Oxford-Cambridge Arc Consultation. The 58-page Government document and the NCALC summary were circulated to all Councillors via email ahead of the meeting. The Clerk previously forwarded this to the residents' email list earlier in the month.

The question was to whether the council should give a collective opinion on proposals made or at this stage or to leave to individuals within the community.

After a short discussion, it was decided that, because the consultation is still in the early stages, it was unclear how it may directly affect the village and that the best course of action at this stage was to encourage the residents of the two villages to go to the webpage and respond to the survey.

Cllr Calnan agreed to draft some information to be circulated by Cllr Hall via the village WhatsApp group and the parish noticeboard. The Clerk would also publish on the parish website.

55. Further Training - <https://www.northantscalc.com/list-of-courses.html>

Cllr Hall expressed interest at attending some of the training courses on offer. After a short discussion on budget and relevance to the council, Cllr Calnan asked Councillors to review the list and to really consider the benefit to the council and residents of paying for Councillors to attend additional courses over and above the NCALC Flying Start course, where these may possibly have little or no relevance to a small parish like Maidwell and Draughton. This agenda item is to be deferred to the next meeting in November.

56. Reports:

- a. WND/2021/0333 Land Adj The Banks, Harborough Road, Maidwell, Northamptonshire, NN6 9JA – Confirmation of no objection discussed via email on 5/8/21 therefore no extraordinary meeting was required. Noted.
- b. WNC Consultation – Loss of Town and Parish Council ‘Call In’ - Survey deadline **31 Aug 2021** (<https://westnorthants.citizenspace.com>) concerning the WNC deletion of Parish Councils automatic option to have Planning Applications ‘Called In’ in the event of their objection to any individual Planning Application. Noted.

Finance:

- 57.** Clerk produced accounts to 31 July 2021 along with bank reconciliation, bank statement and spend v budget. Approved and signed. Prop: Mortimer, Sec: Blake. Unanimous.

58. Remaining Grant Expenditure for Neighbourhood Plan

The remaining balance from the Neighbourhood plan stands at £202.81. Any unused grant money must be returned to its source. It was unsure to whether there were any outstanding payments that would need to be made. Cllr Calnan agreed to follow up and this item would be deferred to the next meeting.

59. Resolution to approve payments

- i. E-On – streetlighting electricity charge for Jun21 - £ 27.37
- ii. E-On – streetlighting electricity charge for Jul21 - £ 28.28
- iii. Parish Clerk – Aug/Sept 21 - £452.40
- iv. A Henson – Blades Grass Cutting Jul21 – Inv 36 - £270.96
- v. A Henson – Blades Grass Cutting Aug21 Inv 54 - £270.96
- vi. WEBS Ltd – Maintenance of Website (Sept21 to Sept22) - £156.00
- vii. NCALC – E-learning GDPR S Smith - £14.00
- viii. WNC Elections May21 - £ 168.00

- ix. ICO – Annual Data Protection Fee - £ 40.00
- x. Coeval – Speed Sign Purchase - £ 5,205.22 + VAT
Resolution to approve payment of invoice before received to not delay installation. Grant approved on 25.08.21 for £5,000 to offset against purchase. VAT will be reclaimed, excess £205.22 from council reserves.

All invoices above were signed and approved. Prop. Hall, Sec. Goddard

- b. Resolution to approve payments made since last meeting - None

60. Correspondence – None received.

61. Date and Time of Next Meeting – The next meeting will be held on Wednesday 10th November 2021 at 7.30pm at Loder Hall, Maidwell

62. The meeting was closed at 8:35pm.



Mrs Sarah Smith, Parish Clerk
Maidwell & Draughton Parish Council

Email : maidwellwithdraughton@gmail.com
Website: <https://www.maidwellwithdraughton.co.uk/>

08.09.21

Date & Signature of Chairman:

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