

MAIDWELL with DRAUGHTON PARISH COUNCIL

LODER HALL, MAIDWELL

Minutes of the Annual Meeting held on 19 May 2021

1. Election of Chairman

The Chairman chaired the meeting to elect a Chairman for 2021/22. Cllr Calnan was duly elected to the Chair. Prop: Hall, Sec: Mortimer. Unanimous.

2. Election of Vice Chairman

Cllr Munro was duly elected Vice Chairman for 2021/22. Prop: Mortimer, Sec: Blake. Unanimous.

Minutes of the Ordinary Meeting held on 19 May 2021

Present: Cllrs Calnan (Chair), Munro (Vice-Chair), Blake, Mortimer, Goddard, Hall, Seed. Cllr Irving-Swift (West Northants Council)

1. Apologies for Absence were received: Cllr Harris, Cllr Parker

2. Declaration of Personal and Prejudicial Interests under the Councils Code of Conduct related to business on the agenda – None received.

3. Minutes of the Ordinary Meeting held on 10 March 2021

The minutes of the meeting held on 10 March 2021 were approved and signed as correct. Prop: Cllr Mortimer, Sec: Munro. Unanimous.

4. Minutes of the Extraordinary Meeting held on 22 April 2021

The minutes of the extraordinary meeting held on 22 April 2021 were approved and signed as correct. Prop: Cllr Blake, Sec: Calnan. Unanimous.

5. Matters arising from the Minutes of the Meetings held on 10 March and 22 April 2020

(117) Speeding on A508 through Maidwell – Clerk has advised Ian Boyes, Highways, of approval by Council of the draft drawings in principle, subject to further information on costings of the hatchings

(119) Grass Cutting Contract for 2021/22 – Contractor has been advised that he will be required to carry out grass cutting for 2021/22

(121) Dates of meetings for 2020/21 – website updated and Loder Hall and Clubroom booked provisionally in case meetings are to be face to face

6. Open Forum – One person in attendance. No items raised.

7. Declaration of Acceptance of Office – The Chairman and Vice Chairman signed their ir declarations s and returned to the Clerk.

8. Code of Conduct for consideration/re-adoption – Councillors agreed to re-adopt the document. Prop: Seed, Sec: Goddard. Unanimous.

9. Standing Orders for consideration/re-adoption – Councillors agreed to re-adopt the document. Prop: Munro, Sec: Mortimer. Unanimous.

10. Councillors responsibilities – Individual councillors volunteered to undertake responsibilities previously undertaken by the recently retired councillors. Clerk to update website.

11. Adoption of Covid-19 Risk Assessment for in person meetings – Approved as per the draft form circulated to councillors before the meeting. Prop: Blake, Sec: Seed. Unanimous.

12. Speeding Traffic on A508 through Maidwell

An update on recommendations for SID sign at Loder Hall was received which included a photo of the proposed scale of the suggested sign required to sit at least 3 metres above the ground. 3 quotations were also received. It was advised that grant funding is available from the Police and Crime Commissioners Road Safety Fund of between £500-£5000 and are available for such projects that meet the strategic objectives of which reducing speeding is one. Cllr Blake raised the possibility of funding an additional smaller sign.

It was **RESOLVED to approve** the Coeval quote at £3,640.22 with an additional battery back up at £525 subject to technical, highways and grant approval. Clerk to advise on grant funding process. Add to July agenda for further progress. Prop: Mortimer, Sec: Blake. Unanimous.

13. Insurance Renewal Quote (Year 3 of 3-year agreement) with Pen Underwriting Limited. Clerk to make payment. Approved. Prop: Munro, Sec: Hall. Unanimous.

14. New Bank Mandate – Two new signatories were agreed, Cllr Munro and Cllr Seed, to replace recently retired councillors. Clerk to organise application form.

15. Expiry of Zoom Pro Account – As legislation to allow virtual parish council meetings expired in May 2021, the Zoom Pro account was no longer required and therefore subscription was left to expire. The basic zoom account is still active and is available for use by working groups. Noted.

16. Government survey on remote meetings – Responses invited from interested parties including members of the public to complete the survey by 17th June 2021. Noted.

17. NCALC Code of Conduct training/Off to a Flying Start – Cllr Seed, Goddard and Hall to attend training in June. Clerk to advise NCALC.

18. CPRE Membership – Council discussed whether to join the Council for the Protection of Rural England. CPRE letter circulated to councillors. It was decided that more information was required. Add to July agenda if requested.

19. Reports:

- a. **Planning** – WND/2021/0019 - Lawful Development Certificate (Proposed) for a single storey rear extension, Queensbury House, Harborough Road, Maidwell, NN6 9JA. Noted.

Finance

20. To receive the Internal Auditors Report and note any actions. Noted.

21. Resolution to approve Section 1 Annual Governance Statement 2020/21. Approved and signed. Prop: Blake, Sec: Munro. Unanimous.

22. Resolution to approve Section 2 Accounting Statements 2020/21. Approved and signed. Prop: Mortimer, Sec: Blake. Unanimous.

23. Certificate of Exemption to be approved. Approved and signed. Prop: Mortimer, Sec: Munro. Unanimous.

24. Clerk produced Year End accounts to 31 March 2021 along with bank reconciliation and bank statement. Approved and signed. Prop: Munro, Sec: Mortimer. Unanimous.

25. Resolution to approve payments

- i. Came and Co. for insurance 1st June 20 to 31 May 21 – Pen Underwriting Limited year 2 - £355.23. Prop: Hall, Sec: Seed. Unanimous.
- ii. E-On – streetlighting electricity charge for 1-31 March 2021 - £28.28. Prop: Hall, Sec: Seed. Unanimous.
- iii. E-On – streetlighting electricity charge for 1-30 April 2021 - £27.37. Prop: Hall, Sec: Seed. Unanimous.
- iv. NCALC subscription - £447.10. Prop: Hall, Sec: Seed. Unanimous.

- v. Bank Transfer – Parish Clerk, 16 April to 31 May- £339.30. Prop: Hall, Sec: Seed. Unanimous.
- vi. A Henson – grass cutting £270.96. Prop: Hall, Sec: Seed. Unanimous.
- vii. NCALC course fees (£44 each x3). Prop: Hall, Sec: Seed. Unanimous.
- viii. And any other invoices received prior to the meeting. None received.

26. Correspondence – Manor Farm, Maidwell – Cllr Calnan received email correspondence prior to submission of a formal planning application of a development of Manor Farm, Maidwell. Cllr Calnan had responded and advised that the council will not comment on any plans until formal application has been submitted.

27. Date and Time of Next Meeting – The next meeting will be held on Wednesday 14 July 2021 at 7.30pm at Loder Hall, Maidwell

28. The meeting was closed at 8:50pm.

Mrs Sarah Smith, Parish Clerk
Maidwell & Draughton Parish Council
Tel No: 07834497724
maidwellwithdraughton@gmail.com

.....

Date:



20.05.2021