

Maidwell with Draughton Parish Council

**All Councillors are summoned to an Annual and General meeting of
Maidwell with Draughton Parish Council to be held at Loder Hall, Maidwell, on
Wednesday 19 May 2021 at 7.30pm**

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

ANNUAL MEETING

1. Election of Chairman
2. Election of Vice Chairman

GENERAL MEETING

Present

1. To receive and approve apologies for absence
2. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
3. To receive and approve for signature the minutes of the meeting held on 10 March 2021
4. To receive and approve for signature the minutes of the Extraordinary meeting held on 22 April 2021
5. Matters arising from the Minutes of the Meetings held on 10 March and 22 April 2020
 - (117) Speeding on A508 through Maidwell – Clerk has advised Ian Boyes, Highways, of approval by Council of the draft drawings in principle, subject to further information on costings of the hatchings
 - (119) Grass Cutting Contract for 2021/22 – Contractor has been advised that he will be required to carry out grass cutting for 2021/22.
 - (121) Dates of meetings for 2020/21 – website updated and Loder Hall and Clubroom booked provisionally in case meetings are to be face to face .
6. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
7. Declaration of Acceptance of Office – Chairman and Vice Chairman and ALL Councillors
8. Code of Conduct for consideration/re-adoption – to be emailed prior to meeting
9. Standing Orders for consideration/re-adoption – to be emailed prior to meeting
10. Councillors' Responsibilities revisited – current list to be forwarded to Cllrs
11. Adoption of Covid 19 Risk Assessment for in-person meetings – draft to be emailed prior to meeting
12. Speeding Traffic through Maidwell – progress update
13. Insurance renewal quote – year three of 3-year agreement with Pen Underwriting Limited (to be emailed prior to meeting)
14. New bank mandate
15. Expiry of Zoom account
16. Government survey on remote meetings in England – responses invited from interested parties by 17 June 2021
<https://consult.communities.gov.uk/local-government-stewardship/local-authority-remote-meetings-call-for-evidence/consultation/subpage.2021-03-25.1317771500/>
17. NCALC Code of Conduct Training/ off to a Flying Start for Councillors to be done via zoom
18. CPRE membership. Council to consider whether to join the Council For the Protection of Rural England (see <https://www.cpre.org.uk> - CPRE letter to be emailed to councillors)

Please note, this is a public meeting and you may be filmed, recorded and published.

19. Reports:

- a. Planning – WND/2021/0019 - Lawful Development Certificate (Proposed) for a single storey rear extension, Queensbury House, Harborough Road, Maidwell, NN6 9JA

Finance:

20. To receive the Internal Auditor's Report and note actions -

21. Resolution to approve Section 1 Annual Governance Statement 2020/21 – emailed as above

22. Resolution to approve Section 2 Accounting Statements 2020/21 – emailed as above

23. Certificate of Exemption to be approved – emailed as above

24. Clerk to produce Year End accounts to 31 March 2021 along with bank reconciliation and bank statement

25. Resolution to approve payments

- i. Bank Trans 31– Came and Co. for insurance 1st June 20 to 31 May 21 – Pen Underwriting Limited year 2 - £355.23
- ii. E-On – streetlighting electricity charge for 1-31 March 2021 - £28.28
- iii. E-On – streetlighting electricity charge for 1-30 April 2021 - £27.37
- iv. NCALC subscription - £447.10
- v. Bank Transfer – Parish Clerk, 16 April to 31 May- £339.30
- vi. A Henson – grass cutting £270.96
- vii. NCALC course fees (£44 each) as above
- viii. And any other invoices received prior to the meeting.

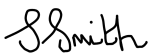
- b. Resolution to approve payments made since last meeting

26. Correspondence – Manor Farm, Maidwell

27. Date and Time of Next Meeting – The next meeting will be held on Wednesday 14 July 2021 at 7.30pm at Loder Hall, Maidwell.

28. Close of meeting.

Mrs Sarah Smith, Parish Clerk
Maidwell & Draughton Parish Council
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10.05.2021