

**Meeting notes from
Maidwell With Draughton Parish Council
Neighbourhood Planning Steering Committee
On 12th September 2017, at 7.30pm
At Bosworth Farmhouse, Draughton**

Present:

Fabienne Fraser-Allen (Ward Councillor)

Keith Stanton

Paul Sanders-Hewett

Paul Turland (Chair)

Penny Munro (Parish Councillor)

Pete Redman (Secretary)

Robert Lankester

Terry Mortimer

Andy Clarke

Martin Field

1. Introductions and apologies

Apologies were received from Alan Wagstaff, Nich Wilson, and Stefano Nuvoloni.

2. Governance Chair and Secretary appointments, Declarations of Interest)

All steering committee members have now completed the register of interests.

3. Notes of the last meeting

The notes of the 18th July meeting were agreed as a correct record. All matters arising are on the main agenda.

4. "Gathering Views" survey

We have distributed 305 questionnaires to all residents and business premises and we discussed how to chase up returns.

We agreed to place a note in the Parish News, on noticeboards and a number of steering group members volunteered to do door-knocking.

We felt that 100 returns (33% response rate) would be respectable level of response.

Nich Wilson will be collating the results and report back to the next meeting.

It was noted that at a later stage we need to consult with other parties, such as landowners, who are not resident in the village.

5. Presentation of the Rearsby Neighbourhood Plan

Andy Clarke described the documents prepared for the submission stage which included the draft plan of 40 easily readable pages supported by a note on key statistics, a basic conditions statement, and a full description of consultation activities, responses and how the issues have been addressed. The contents of the submission plan were:

1. Neighbourhood Plans
2. How to read this document
3. Context of the Rearsby Neighbourhood Plan
4. Public Engagement to Create the Neighbourhood Plan
5. Evidencing Community and Local Priorities
6. The National and Local Policy Context
7. Rearsby's Vision, Objectives and Proposals
8. Neighbourhood Plan Policies
9. Implementation of the Neighbourhood Plan
10. Appendices

Steering Committee members felt that this was a good template for our own work.

6. Data Gathering

Pete Redman showed some data which his office assistant had prepared. It was agreed that if this could be supplemented by a map showing the ages of buildings in the two villages, and by photos, then this would form some of the context material for our plan.

7. Landscape Character Assessment

Andy Clarke agreed to check whether this would add to the "weight" of the plan or whether it could be a diversion. He will contact DDC Policy Officers and report back.

Paul SH mentioned that the documentation for the Harrington Windfarm proposal and opposition included substantial research on landscape character which we might use.

8. Project Plan

This was noted. It was agreed that it would be useful to highlight how our grant funding related to each element and to show by when the funds should be used.

9. There was no other business

10. Date of next meeting is 10th October at 7.30pm venue to be agreed.

The meeting ended at 9.00pm